

Gargrave Parish Council
Clerk: Miss Jayne Dunlop
Gargrave Village Hall, West Street, Gargrave, BD23 3RD
Tel: 01756 668209. E-mail: clerk@gargraveparishcouncil.gor.uk

Dear Councillor

5 October 2026

You are summoned to attend the next meeting of Gargrave Parish Council staffing committee to be held on **Friday 9 October 2025** at 7pm in the Village Hall

Jayne A. Dunlop

Miss J.A. Dunlop (Clerk)

A G E N D A

1. To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda items 3, 4 and 5 being prejudicial to the public interest.
2. Update on review of staffing policies
3. To consider moving from timesheets to monthly salary with timesheets for overtime
4. To note annual leave increase calculated following increase of weekly hours
5. To consider staff appraisal and salary increment
6. To set date of next meeting